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Biathlon Alberta Training Centre (BATC)

Assistant Coach (Part-Time)

Overview

The Biathlon Alberta Training Centre (BATC) was established in April 2011 to provide focused year-round training for biathletes aged 18–23. Managed by Biathlon Alberta, BATC is a recognized High Performance Training Centre approved by Biathlon Canada and supports athletes competing nationally and internationally.

Located in Canmore, Alberta, BATC's mission is to develop dedicated athletes and assist them in reaching their full potential in the sport of biathlon while fostering excellence in coaching, athlete development, and high-performance programming.

Position Summary

Reporting to the Head Coach of the Biathlon Alberta Training Centre, the Assistant Coach supports the planning and delivery of high-performance training and competition programs for BATC athletes and Team Alberta.

This is a part-time position based in Canmore, Alberta. The successful candidate will work a flexible schedule based on training camps, competitions, and athlete needs. Evening, weekend, and occasional travel within Canada and internationally may be required.

Duties and Responsibilities

- Assist in delivering high-performance coaching to BATC athletes and Team Alberta athletes.
- Support the implementation of annual training plans developed by the Head Coach.
- Plan and lead training sessions as assigned.
- Assist with athlete monitoring, testing, and performance evaluations.
- Support domestic and international training camps and competition trips.
- Provide race-day coaching support, including ski preparation and athlete logistics.
- Assist with shooting and ski technique analysis.
- Help maintain a positive, safe, inclusive, and performance-focused training environment.

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- Build positive working relationships with athletes, club coaches, and Biathlon Canada.
- Support athlete recruitment and talent identification initiatives.
- Perform additional coaching duties as assigned by the Head Coach.

Qualifications

- NCCP Competition Development Certified (minimum), or equivalent international coaching experience in biathlon or cross-country skiing.
- Coaching experience in biathlon or cross-country skiing.
- Experience working with developing or high-performance athletes.
- Strong knowledge of shooting fundamentals and ski technique.
- Experience supporting athletes at provincial, national, or international competitions.
- Working knowledge of Biathlon Canada's Long-Term Athlete Development (LTAD) framework.
- Knowledge of International Biathlon Union (IBU) competition rules and Biathlon Canada competition regulations.
- Wax technician experience and knowledge of ski preparation considered an asset.
- Strong organizational, communication, and interpersonal skills.
- Working knowledge of Google Workspace and Microsoft Office.

Requirements

- Hold valid First Aid and CPR-C certification.
- Be eligible to obtain a Possession and Acquisition Licence (PAL).
- Be eligible to obtain an Alberta Class 4 Driver's Licence if required for program duties.
- Successfully complete Safe Sport Training within four weeks of employment.
- Provide a Criminal Record Check with Vulnerable Sector Verification.
- Be legally entitled to work in Canada.
- Hold an RSO for Canmore Nordic Centre.

Compensation

This is a part-time position. Hours will vary throughout the year depending on programming, camps, and competitions. Start date around early August, 2026

Compensation will be competitive and based on the successful applicant's qualifications, experience, and anticipated workload.

Application Process

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Interested applicants are invited to submit:

- A cover letter
- Resume
- Coaching certifications
- Two coaching or professional references

Applications should be submitted to:

Ntala Quintilio
Executive Director
Biathlon Alberta
gm@biathlon.ca

This position will remain open until filled.

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