



## **Biathlon Alberta Provincial Coach and Outreach Coordinator**

### **Overview:**

Biathlon Alberta is looking to fill the role of the Provincial Coach and Outreach Coordinator for the 2024-25 season. As the Provincial Sports Organization, Biathlon Alberta is responsible for promoting, developing, and administering biathlon in the Province of Alberta. Our success relies upon attracting and retaining engaged members, financial sustainability, and strong governance. Retaining and attracting members can be achieved through outreach and engagement with our remote and underserved communities, while at the same time developing strong relationships with our provincial clubs and creating opportunities for talented young athletes from around the province to train together.

### **Summary:**

Reporting to the General Manager, the Provincial Coach and Outreach Coordinator is responsible for leading the outreach programs which Biathlon Alberta has started and grow them substantial throughout the province. The individual will also be the Head Coach for Biathlon Alberta's "Shooting Stars" team and work closely with the BATC Head Coach to create an athlete development pathway for the next generation of talent biathletes.

### **Duties & Responsibilities:**

#### **Outreach**

- Promote and support outreach for para-athletes to develop athlete stream.
- Work with Nordiq Canada, Biathlon Head Coach to develop a stream for para-nordic.
- Determine para program opportunities for clubs and help facilitate outreach opportunities.
- Promote biathlon to raise awareness and interest within underserved communities.



- Coordinate training sessions with indigenous outreach organization partner within their program structure and build relationships with nearby biathlon clubs to provide further opportunities for interested individuals
- In conjunction with existing clubs organize outreach and try biathlon days
- Determine gap analysis of membership according to geographic location
- Determine different possible team opportunities to help develop athletes (U16) and build excitement and collaboration with neighbouring provinces.
- Prioritize engagement with developing young women, possibly girls with guns programming.
- Experience working with members of indigenous communities would be an asset.
- Identify and support the application of grant funding.

### **Development**

- Oversee the operation of the Shooting Stars / Team Alberta program.
- Support clubs with the analysis of their athlete stream, if needed.
- Communicate with and mentor existing clubs with the development of athletes.
- Organize camps with existing clubs to increase collaboration.
- Liaise with BATC Coach

### **Position Minimum Requirements**

- Minimum of NCCP Competition Development - certified
- Completion of all relevant NCCP Safe Sport elements
- Excellent understanding of Biathlon Canada's Long-Term Athlete Development Program
- Strong knowledge of shooting & ski technique assessment and implementation
- Extensive experience coaching in the sport of biathlon
- Respected leader in the Alberta biathlon community
- Demonstrated experience developing training plans and camps for high-performance athletes.
- Working knowledge of Google suite and MS Office programs
- Willingness to work unregular hours and on weekends.
- Must provide a valid Criminal Record Check including Vulnerable Sector Verification (upon hiring not older than 6 months)
- Completion of the Safe Sport Training module by the Coaching Association of Canada within 2 weeks after starting in the role



- The applicant needs to be legally eligible to work in Canada
- Alberta Class 4 driver's license
- Standard First Aid and CPR-C certification

All coaches are employed by Biathlon Alberta and are subject to the Biathlon Alberta Code of Conduct. The preceding description is not a complete list of all duties and responsibilities required.

**Salary:**

The salary range that has been approved by the Biathlon Alberta Board of Directors is between \$50,000 - \$60,000 and will be determined based on the candidates' qualifications.

**Apply:**

To apply, please send your resume and cover letter to Biathlon Alberta's General Manager via email to [GM@biathlon.ca](mailto:GM@biathlon.ca) by April 26, 2024.

Should you have any questions, please also contact [GM@biathlon.ca](mailto:GM@biathlon.ca)