



## The Alberta Division of Biathlon Canada Association Annual General Meeting

September 13<sup>th</sup>, 2022 – 18:30 pm  
Virtual Zoom Meeting

### Minutes

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1. Welcome and call to order

Call to order at 18:32

2. Establishment of voting rights

President, Clayton Paradis, establishes the voting rights based on the Biathlon Alberta by-law (4.3) and explains the voting process. The election of the President will be run by Biathlon Alberta's VP-Technical, Jason Nishiyama.

3. Approval of the Agenda

**Motion to approve the Agenda - carried**

4. Approval of 2021 AGM minutes

**Motion to approve the 2021 AGM minutes - carried**

5. Reports

All reports were posted on the Biathlon Alberta website prior to the meeting to give the membership the opportunity to read them and prepare possible questions. President, Clayton Paradis, provides a brief review of the 2021-22 season. Membership numbers were up to pre-pandemic levels. The total number of Officials declined but our databank now only has information of active Officials. Calforex Cup race season was completed with around 1200 athletes in total.

- 5.1 President
- 5.2 Vice-President, Technical
- 5.3 Vice-President, Administration
- 5.4 General Manager

6. Finance and Audit Report

6.1 Financial Statements to April 30, 2022

- Treasurer, Sherry Thompson, updates the membership about the current financial situation and reviews the auditor statements with the members.
- The cash amount is less than in the previous year. That's because of the COVID-19 subsidies that we received while not having a race season and lower operational costs. During the 2021-22 season the operational costs are back up while the subsidies are no longer being paid out.
- The Accounts Receivable Account that showed outstanding payments that we were waiting for were cleared up by the end of June.
- Inventory numbers are down since we don't need Team Alberta gear for Nationals anymore.
- Investment portfolio has increased in value.
- All Accounts Payable as of April 30, 2022, are paid off.
- CEBA loan will be paid of mid- October 2022.
- Income Statement. Revenues are down mostly because of the CIP grant that we received in the previous year.
- No questions were asked after the presentation.
- **Motion to approve the Financial Statement to April 30, 2022, as presented will be approved** – Jason Acker, Holly Bird -carried

6.2 Appointment of Auditors

- **Motion to approve Karin Kaarsoo and Ken Davies as the financial auditors of Biathlon Alberta until the next Annual General Meeting** – Robin Hengel, Ntala Quintilo - carried

7. Elections – Board of Directors

Clayton Paradis transfers the Chair position during the election to Jason Nishiyama.

- Jason Nishiyama opens the floor for nominations beyond the ones that were made prior to the meeting. No further nominations were made.

- 7.1 President (2- year term) – **Clayton Paradis**
- 7.2 Vice- President, Administration (2- year term) - **Ntala Quintilio**
- 7.3 Director, Athlete Development (2- year term) – **Robin Hengel**
- 7.4 Director, Officials Development (2- year term) – **Philippe Gauthier**
- 7.5 Director, at Large (1 year term) – **Jason Acker**

**All Directors got re-elected by acclamation – carried**

- The Chair of the meeting is getting moved back to Clayton Paradis.

8. Biathlon Canada update

- Tyson Wellock, Biathlon Canada’s new High-Performance Director is representing Biathlon Canada.

- He started this role 2 months ago and so far his main goal was to meet and talk to as many people as possible to get a good understanding of the current situation.

- A new Development Manager will be announced soon. The goal is to have a strong focus on coaches and officials’ development and to increase the athlete retention rate.

- Biathlon Canada is setting up MOU’s between them and the identified training centre’s in the country.

9. Adjournment

- **Motion to adjourn the meeting at 19:25 – carried**