



## Biathlon Head Coach Opportunity

The Edmonton Nordic Ski Club (ENSC) is seeking a **Biathlon Head Coach** for the 2023/2024 season. This opportunity is for a full-time position, working with the Cross Country program as needed for an integrated team but will consider an option for part-time. Competitive compensation is available based on qualifications and hours of work. A relocation allowance will be considered for candidates currently residing outside the greater Edmonton Area.

The Edmonton Nordic Ski Club maintains a full-service Biathlon Range at the Strathcona Science Park.

### Qualifications:

- Certified or developmental plan to achieve certification at Biathlon Canada Competition Development level in the National Coaching Certification Program (NCCP) of Canada or international equivalent.
- Corresponding experience as a Biathlon coach and/or competitive Biathlete
- Strong organizational and communication skills
- Ability to work successfully with athletes of all ages
- Ability to provide training and direction to volunteer parents and coaches
- Experience maintaining firearms and biathlon ranges an asset
- Experience or certification as a biathlon official an asset
- Able to travel within Alberta to races and camps
- Current Canadian firearms Possession and Acquisition License (PAL)

### Responsibilities:

- Deliver dryland and on-snow Biathlon program, in coordination with other Biathlon and Nordic coaches, that is consistent with the Biathlon Canada Long Term Athlete Development Model
- Adhere to the National Coaching Certification Program (NCCP) Code of Ethics
- Develop and administer the Biathlon programs in coordination with volunteer ENSC Board members and the Nordic program Head Coach
- Support, train and mentor assistant coaches as required
- Deliver competition support, including guidance to ENSC athletes, parents and assistant coaches
- Customize individual training programs for Train to Compete stage athletes as appropriate
- Provide input regarding the use, maintenance and development of the biathlon facility to the Range coordinator(s)
- Organize practices and coaches, providing training plans as required
- Develop and monitor the biathlon programs for all biathletes
- Serve as Head Coach at all Biathlon Alberta scheduled competitions, including Alberta Cups, Nationals, and Alberta Winter Games for Zone 6

- Provide input with regards to identifying equipment and supplies needed to support the biathlon program.
- Communicate with the Rifle rental coordinator to organize all club firearms repair and maintenance
- Assist athletes in the selection and purchase of appropriate personal biathlon equipment
- Liaise with Biathlon Alberta and Biathlon Canada with respect to athlete and coach development, competitions, etc
- Liaise with other clubs to participate in co-operative ventures, with the end goal to promote biathlon
- Communicate with our athletes through ENSC website and other electronic media
- Liaise with parents of athletes in the Biathlon program as appropriate
- Liaise with and train volunteers if and when appropriate
- Evaluate programs at least annually with other coaches so appropriate changes can be made to keep the programs relevant and attractive to members and potential members.
- Complete annual program evaluation and reporting as required
- Handle financial matters related to the Head Coach position and submit receipts to the Biathlon coordinator(s) in a timely way

**Demonstrated Abilities:**

- Strong communication skills and the ability to work in a dynamic team environment
- Strong organizational and interpersonal skills
- Motivated to work independently, take a leadership role, and able to work with minimal supervision
- Ability to motivate, build trust, and gain the confidence of coaches and athletes
- Demonstrates ethical qualities and works to instill the virtues of fair play and sportsmanship in all aspects of the program

**Physical Requirements:**

- Ability to work outdoors in variable weather conditions
- Ability to stand for long periods of time.

**Employment Requirements:**

- Flexibility to work evenings and weekends as programs require.
- Valid AB Driver's license
- Provision of a Canadian Police Information Check
- First Aid and CPR certification

The preceding description is not a complete list of all duties and responsibilities required of the Biathlon Head Coach. The Biathlon Head Coach will be required to perform other duties as assigned. This job description will be updated regularly to reflect changes.

To express your interest in this opportunity, please email [hiring@edmontonnordic.ca](mailto: hiring@edmontonnordic.ca) with your resume and cover letter. Posting will remain open until a successful candidate is hired.