



## The Alberta Division of Biathlon Canada Association

### Annual General Meeting

September 28<sup>th</sup>, 2013 – 15:00

Canmore Nordic Centre Day Lodge - Canmore

#### Minutes

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##### **Voting members in attendance:**

Micki Chong	Jane Robertson	Lynette MacCulloch	Greg MacCulloch
Elijah MacCulloch	Andrew Chisholm	Judy Mitchell	Bruce Gowling
Gaye Harden	Scott Chisholm	Chetna Patel	Karin Kaarsoo
Sherry Thompson	Ken Davies		

##### **Non-voting members (staff) in attendance:**

Andy Holmwood      Richard Boruta

##### **Clubs in attendance:**

Foothills Nordic Ski Club	Canmore Nordic Ski Club
Calgary Biathlon Racers	Camrose Ski Club/Augustana
Rocky Mountain Racers	Alberta Biathlon Club
Alberta Event Hosting Society for Biathlon	

- 1. Welcome and call to order**  
-Meeting called to order by Ken Davies at 15:00h.
- 2. Establishment of voting rights**  
-voting procedures detailed by K. Davies
- 3. Approval of the Agenda**

**Motion (B. Gowling/G. MacCulloch):** to approve the agenda as presented.

**Motion Carried**

**4. Approval of 2012 AGM minutes**

**Motion (A. Chisholm/G. Harden):** to approve the minutes of the 2012 AGM as circulated.

**Motion Carried**

**5. Reports**

**a. President**

- K. Davies highlighted strong, ongoing relationship with Calforex Currency exchange
- Thanks and appreciation offered to Carol Henley for her efforts (particularly to save the Steve Johnson range in Calgary) and to Sherry Thompson for her efforts in maintaining a balanced budget.
- Currently dealing with situation at COP, and development of a combined Air/Laser rifle range

**b. Vice-President, Technical**

- K. Kaarsoo highlighted Biathlon Canada award winners from Alberta including Rosanna Crawford, Alan Ball, and Bryan Singleton)
- strong performance once again at Nationals by Team Alberta, winning one-third of medals
- very strong performances by Mark Arendz on the IPC (International Paralympic Committee) circuit
- upcoming officiating courses highlighted – more trained officials are needed.

**c. Vice-President, Administration**

- M. Chong highlighted the relatively easy nature of her position – Biathlon Alberta Board runs smoothly

**d. Executive Director**

- A. Holmwood highlighted positive developments in coaches and officials' training; Association taking a more active role in this area
- also highlighted strong leadership, management, and governance of association, which allows the focus to remain strongly on sport development, rather than other affairs.

**6. Review of financial statements and Auditors' report, Treasurer's Report**

-S. Thompson noted small surplus in 2012/13 budget. Overall association financial position remains strong.

**Motion (G. MacCulloch/B. Gowling):** to approve the 2012-13 audited financial statements as presented.

**Motion Carried**

**7. Elections – Board of Directors**

- a. **Vice-President, Technical (two-year term)**  
Nominated - Karin Kaarsoo
- b. **Treasurer (two-year term)**  
Nominated – Sherry Thompson
- c. **Director, Public Relations and marketing (two-year term)**  
Nominated – Rose Warnock
- d. **Director, Coaching Development (two-year term)**  
Nominated – Bruce Gowling
- e. **Director at Large (one-year term)**  
Nominated – Jane Robertson

*All positions elected by acclamation*

**8. Election of Auditors**

Nominated: Debbie Hall and Wendy Churchill

*Elected by acclamation*

(Note: Lynette MacCulloch and Emma Lodge also willing to help with audit)

**9. Biathlon Canada update**

-K. Davies detailed imminent governance changes at Biathlon Canada, necessary for organization to conform to new federal Not-for-Profit Act.  
-Current Board and Executive to be combined into one 7-person board.  
Special General Meeting scheduled to take place in November to enact changes.

**10. Adjournment**

**Motion (K. Kaarsoo/S. Thompson):** to adjourn the meeting at 3:22pm.  
**Motion Carried**