



## The Alberta Division of Biathlon Canada Association

### Annual General Meeting

September 8<sup>th</sup>, 2012 – 16:00

Canmore Nordic Centre Day Lodge - Canmore

#### MINUTES

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##### **Voting members in attendance:**

Bankes, Jane	Charchuk, Noel	Chisholm, Scott
Chisholm, Andrew	Chong, Micki	Gowling, Bruce
Hall, Deborah	Harden, Gaye	Henley, Carol
Kaarsoo, Karin	Lenko, Nick	Lodge, Jeff
MacCulloch, Lynette	MacCulloch, Greg	Robertson, Jane
Sand, Barb	Thompson, Sherry	Warnock, Rose

##### **Clubs in attendance:**

Alberta Event Hosting Society for Biathlon	Alberta Biathlon Club
Calgary Biathlon Racers	Canmore Nordic Ski Club
Edmonton Nordic Ski Club	Foothills Nordic Ski Club
Rocky Mountain Racers	U of A Augustana Vikings Nordic

##### **Non-voting members in attendance:**

Boruta, Richard (Biathlon Alberta staff)	Holmwood, Andy (Biathlon Alberta staff)
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##### **Guests in attendance:**

Lindsay, Chris (Biathlon Canada staff)

1. **Welcome and call to order**  
-meeting called to order at 16:00 by President Ken Davies
2. **Establishment of voting rights**  
-voting rights, as per bylaws, detailed by K. Davies.
3. **Approval of the Agenda**  
**Motion** (J. Lodge, N. Charchuk): to approve the agenda as presented.  
**Carried**
4. **Approval of 2011 AGM minutes**  
-error noticed in item 5.2 of 2011 AGM minutes – Presidents’ report: change minutes to reflect *two* IBU Cup events in Canmore rather than *four*.  
**Motion** (B. Sands, N. Lenko): to approve the minutes of the 2011 AGM as amended.  
**Carried**
5. **Reports**
  - a. **President – Ken Davies**  
-K. Davies highlighted need to grow membership - while growth is occurring this objective is not being met.  
-athlete and coaching development continue to be very strong; Biathlon Alberta Training Centre enjoyed much success.  
–events, both Calforex Series and international hosting (IBU Cup events) very successful
  - b. **Vice-President, Technical – Karin Kaarsoo**  
-provincial calendar very busy with IBU Cups and Alberta Games in addition to usual calendar.  
-international performances very strong – Youth Olympic Games, World Youth Junior Championships, IBU Cups, Para Nordic – in addition to another strong showing at National Championships  
–IBU Cup a particular highlight, thanks to performances by Nathan Smith, reception of event by IBU.  
–Training Centre positive development, outreach initiatives for coaches have begun.
  - c. **Vice-President, Administration – Micki Chong**  
-action items included staff supervision, awards nominations, casino assistance, in addition to volunteer duties at events.  
–Board experience has been positive

**d. Executive Director – Andy Holmwood**

- current strengths of association highlighted, including governance structure, stakeholder relations, and club structure, all of which contribute to positive athletic outcomes
- immediate challenge includes revenue generation/budgeting.

**6. Review of financial statements and Auditors' report / Treasurer's Report – Sherry Thompson**

- government revenues stable
- funds from investment account freed up to purchase Air Rifles

**Motion** (Sherry, Greg) to accept financial statements as presented.

**7. Elections**

- a. President (two-year term)  
Nomination: Ken Davies
- b. Vice-President, Administration (two-year term)  
Nomination: Micki Chong
- c. Director, Officials' Development (two-year term)  
Nomination: Barb Sand
- d. Vice-President, Athlete Development (two-year term)  
Nomination: Shelly West
- e. Director, Coaching Development (one-year term)  
Nomination: Bruce Gowling
- f. Director at Large (one-year term)  
Nomination: Jane Robertson

**Motion (N. Charchuk, J. Lodge):** to accept slate of candidates as presented.  
**Carried**

**Acknowledgment** to departing Board members for their service to the association: **Noel Charchuk** (Director, Officials' Development) and **Mark Gow** (Director, Athlete Development).

8.

**Appointment of Auditors**

Deborah Hall and Nancy Andrews appointed auditors; Jane Bankes also willing to assist with audit.

9.

**Adjournment**

**Motion (G. Harden):** to adjourn the meeting at 16:20.

**Carried**